

ORDINANCE NO. ____

**AN ORDINANCE ADDING SECTIONS 2.15.010, 2.15.020 and
2.15.030 TO THE COUNTY CODE**

The Board of Supervisors of the County of San Luis Obispo, State of California,
does ordain as follows:

SECTION 1: Section 2.15.010 **Office and department created** shall be added as
follows:

2.15.010 – Office and department created.

The San Luis Obispo County parks and recreation department and the office of
director of parks and recreation are hereby established. The department shall be
administered by the director of parks and recreation who shall perform the duties
required by Section 2.15.030 and shall possess the qualifications and experience
required by Section 2.15.020. The director of parks and recreation shall be appointed
by, and serve at the will and pleasure of the county administrator at a salary to be set by
the board.

SECTION 2: Section 2.15.020 **Qualifications for director of parks and
recreation** shall be added as follows:

2.15.020 – Qualifications for director of parks and recreation.

The director of parks and recreation shall possess a combination of training,
education, and experience that provides the knowledge, skills, abilities and
competencies necessary for the successful management of the parks and recreation
department. Typically s/he shall have graduated from an accredited four-year college or
university with a bachelor's degree in recreation and park administration, natural
resources management, business administration, public administration or a related field
and have five years of management experience in public parks, recreation programs or
a similar function.

SECTION 3: Section 2.15.030 **Duties of director of parks and recreation** shall be
added as follows:

2.15.030 – Duties of director of parks and recreation.

The director of parks and recreation shall generally advise, assist, and be
responsible to the county administrator for the proper and efficient management of the
county parks and recreation department and shall:

- a) Plan, organize and direct the activities of the parks and recreation department
including but not limited to golf operations;

- b) Represent the county before public and private groups, professional associations and public agencies in matters related to the parks and recreation department;
- c) Oversee the preparation and administration of the parks and recreation department budget;
- d) Supervise and evaluate the performance of assigned staff and oversee all personnel matters, including hiring, reassignments, discipline and separation of employees as appropriate.

SECTION 4: This ordinance shall take effect and be in full force and effect thirty (30) days after its passage; and before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once with the names of the members of the Board of Supervisors voting for and against the ordinance in The Tribune, a newspaper of general circulation published in the County of San Luis Obispo, State of California.

INTRODUCED at a regular meeting of the Board of Supervisors held on the ____ day of ____, 2014, and PASSED and ADOPTED by the Board of Supervisors of the County of San Luis Obispo, State of California on the ____ day of ____, 2014, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

Chairperson of the Board of Supervisors
County of San Luis Obispo, State of California

ATTEST:

County Clerk and Ex-Officio Clerk
Of the Board of Supervisors, County
Of San Luis Obispo, State of California

[SEAL]

ORDINANCE CODE PROVISIONS APPROVED
AS TO FORM AND CODIFICATION:

RITA L. NEAL
County Counsel

By: _____
County Counsel

Dated: _____